

BRAUNSTON PARISH COUNCIL

Minutes of the Parish Council meeting held on **Thursday 9 May 2024 at 8pm** at Braunston Village Hall

Carole Brown, Clerk to the Parish Council

- 1. Apologies for Absence:** Counsellor Giles Clifton, Emlyn Smith
Present: Peter Allen, Carole Brown (Clerk), Jane Ellis, John Harry, Richard Beadman, Councillor Andrew Johnson, Jim Attack, Chris Bichard
- 2. Declaration of Interest:** none
- 3. Public Time:** none
- 4. Approval of the Minutes of the Meeting held on Thursday 14 March 2024:** It was proposed by John Harry and seconded by Jim Attack that the minutes of the meeting were a true record and were signed off by the Chairman Chris Bichard
- 5. Review of Data Protection Policy**
- 6. Review of Parish Council Assets**
- 7. Parish Council Risk Assessment Review:** Agenda points 5, 6 & 7 have all been reviewed by the Parish Council, it was proposed by Chris Bichard and seconded by Jane Ellis to accept them for the forthcoming year
- 8. Review of Parish Council Standing Orders:** It was decided to remove point one from election of representatives for committees 'one representative on the LRALC'. Carole Brown to investigate easement permission in play area in documents held at Daltons solicitors
- 9. Lime Tree on the Green:** Works have been carried out to reduce the size of the tree. It was proposed by Chris Bichard seconded by Richard Beadman to pay the invoice which was quoted at £1600
- 10. River Gwash & Flooding Resilience & Septic Tank Reminders:** Mr. Hammond to proceed with his flooding plans at Chapter Farm. During the last period of flooding investigations were done to assess any pinch points along the river and none were found. Septic tank reminders have been sent to those residents who need them and the FOG group is carrying out monthly measurements of the water quality in the river
- 11. D-Day Beacon:** Is being planned and details will be published in the next newsletter
- 12. Speed Indicator Device:** Christine Wise RCC has been contacted as the device should have been installed on the 6th of April Cllr Johnson to chase this up with her
- 13. Play Area: Inspection:** The RoSPA inspection will be taking place this month and the weekly inspection rota is proceeding without a hitch. An email will be written to Alex Phillips asking him how popular the proposed basketball area will be with other children in the village, now all the research and quotes have been done
- 14. Agricultural Construction Without Planning Permission:** Concerns have been raised & were discussed regarding construction of living accommodation on agricultural land at the edge of the village, after some investigations this was found to be unproven
- 15. Knossington Rd Signage:** John Harry has surveyed all the signs in Knossington Rd on the approach to the village and found thirteen in number, a meeting will be held with highways to determine which if any signs can be removed
- 16. Knossington Rd Parking:** It has been found that some residents with drives have been parking in the layby on Knossington Road which was originally constructed for the residents of the council houses, letters will be written to ask these residents to desist from parking in the lay by. A letter will be written to the Police and Crime Commissioner to see what action can be taken to prevent residents from parking on the pavements on Knossington Road
- 17. Finance**
 - a. Accounts/Bank Reconciliation/Budget:** Were examined and discussed, it was proposed by Jim Attack and seconded by Richard Beadman that it was a true and correct reflection of the bank accounts, and they were initialled by Jane Ellis

- b. Clerk & Internal Controls Councillor Bi-Annual Review of Accounts:** Has been carried out by Carole Brown (Responsible Finance Officer) and Richard Beadman (Internal Controls Officer) for the end of the financial year and all was found to be in good order
- c. Approval of the 2023-2024 Audit/Exercise of Electors Rights:** Dates for electors' rights will be displayed on the Parish noticeboard and the website from 2 June and the accounts will be available for inspection by the public from 3 June until the 12 July 2024
 - ci Audit Section 1:** It was proposed Jane Ellis and seconded by Richard Beadman that the Annual Governance Statement section 1 be signed by the Clerk Carole Brown and the Chairman Chris Bichard
 - cii Audit Section 2:** It was proposed by John Harry and seconded by Richard Beadman that the Annual Governance Statement section 2 be signed off by the Chairman Chris Bichard and the Responsible Finance Officer Carole Brown
- d. Internal Audit Report:** will be produced after meeting the auditor on zoom on the 31st of May
- e. Approval of the Parish Council/Village Hall Insurance:** The insurance quotation has risen slightly this year, it was proposed by John Harry and seconded by Peter Allen to accept the quote, Carole Brown will be calling Zurich to clarify the rise
- f. S137 Spending Request:** A request has been received from CAB in Oakham asking for a donation, Jim Attack proposed and Chris Bichard seconded a £500 donation to that end

Payments Received

Precept £11750.00

Payments to be Made

BDG Mowing £378.00

LRALC (Subs) £326.04

Hills Accountant £63.60

Zurich P/C & V/H Insurance £1525.04

It was proposed by Jane Ellis and seconded Peter Allen by to pay the outstanding invoices. The cheques were signed off by the Chairman Chris Bichard and Richard Beadman

18. Planning

Applications Approved

2023/1139/FUL 24 Knossington Rd

2023/0848/FUL 7 Cedar Street (Annex)

2024/0212/FUL 9 High Street

2024/1378/FUL 38 High Street

Applications at Appeal

2022/1286/MAO Brooke Rd

19. Correspondence

20. Items for next Agenda: Overgrown Hedges, Standing Orders

There being no other business the meeting closed at 21:30 hours

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