

BRAUNSTON PARISH COUNCIL

Minutes of the Parish Council meeting held on **Thursday 13 May 2021 at 8pm** at Braunston Village Hall.

Carole Brown, Clerk to the Parish Council

- 1. Apologies for Absence:** Cllr William Cross, Jane Ellis, Richard Beadman
Present: Peter Allen, Cllr Edward Baines, Jim Atack, John Harry, Emlyn Smith, Carole Brown (Clerk), Chris Bichard (Chair)
Public Present: Sue Bichard
- 2. Declaration of Interest:** None
- 3. Public Time:** None
- 4. Approval of the Minutes of the Meeting held on Thursday 11 March 2021** It was proposed by John Harry and seconded by Peter Allen that the minutes of the meeting were a true record and were signed off by the chairman Chris Bichard
- 5. Review of Data Protection Policy**
- 6. Review of Parish Council Assets**
- 7. Parish Council Risk Assessment Review:** Agenda points 5, 6 & 7 have all been reviewed by the Parish Council, and the vote was unanimous to accept them for the forthcoming year
- 8. Review of Parish Council Standing Orders:** It was proposed by Emlyn Smith and seconded by Chris Bichard to remove completely the section regarding the use of Zoom meetings from the Standing Orders
- 9. Traffic Through Village:** Carole Brown will contact the police and the RCC to raise the Parish Councils concerns about the number of HGVs passing through the village
- 10. Lime tree on the Green:** nothing to report until the tree is in full leaf
- 11. Traffic Calming:** After four weeks of data collection, it has been found that 70% of vehicles entering and 78% of vehicles leaving the village were speeding, these figures will help us to present our case to the RCC
- 12. Play Area:** Three quotations for replacement equipment have been reviewed. It was proposed Jim Atack and seconded by Peter Allen to accept the quotation from Playdale at a cost of 35K, grants will now be sought to complete the project
- 13. Church Clock:** The application for the grant has gone in with an answer expected by the end of May
- 14. Finance**
 - a. Accounts/Bank Reconciliation/Budget:** Were examined and discussed, it was proposed by Jim Atack and seconded by John Harry that it was a true and correct reflection of the bank accounts and they were initialled by the Chairman
 - b. Clerk & Finance Officer Bi-Annual Review of Accounts:** Was carried out at the end of the financial year, all the accounts were found to be in order
 - c. Approval of the 2020-2021 Audit/ Exercise of Electors Rights:** Dates for electors' rights will be displayed on the Parish Noticeboard and the website from 1 June and the accounts will be available for inspection by the public from 14 June until the 23 July 2021
ci Audit Section 1: It was proposed Chris Bichard and seconded by Jim Atack that the Annual Governance Statement section 1 be signed by the Clerk Carole Brown and the Chairman Chris Bichard

- cii Audit Section 2:** It was proposed by Jim Atack and seconded by Emlyn Smith that the Annual Governance Statement section 2 be signed off by the Chairman Chris Bichard and the Responsible Finance Officer Carole Brown
- d. **Certificate of Exemption from External Audit:** It was proposed by Chris Bichard and seconded by Emlyn Smith that the Exemption Certificate be signed off by the Chairman Chris Bichard and the Responsible Finance Officer Carole Brown
- e. **Approval of the Parish Council/Village Hall Insurance:** The proposal was discussed, Chris Bichard proposed and Peter Allen seconded accepting it, the village hall will be invoiced for their share of the cost

Payments Received

Precept £10500.00

Payments to be Made

BDG Mowing	£340.00
RCC Grit Bin (refill)	£116.70
2commune (Website)	£330.00
Clerk Expenses	£7.92
LRALC (Subs)	£204.75
Hills Accountant	£63.60
Zurich P/C & V/H Insurance	£1214.30

It was proposed by Jim Atack and seconded John Harry by to pay the outstanding invoices. The cheques were signed off by the Chairman Chris Bichard and Richard Beadman

15. Planning

Applications Received

2021/0361/FUL 6 Hanbury Gdns (Tree)
 2021/0463/CAT 27 Cedar Street (Tree)
 2020/1473/MAO Land Off Braunston Road Oakham
 2020/1193/FUL 14 Brooke Road (Driveway)
 2021/0391/CAT 8 Knossington Road (Tree)

Applications Approved

2021/0094/CAT 16 Knossington Road (Tree)
 2021/0137/CAT 7 Cedar Street

16. Correspondence: None

17. Items for next Agenda: Proposed village party

There being no other business the meeting closed 20:48hrs

Carole Brown
 Clerk to the Parish Council
 The Old Pink House
 7 Knossington Road
 Braunston in Rutland
 LE15 8QX
 01572 868420
clerk.braunston@gmail.com